Following thoughtful deliberation and planning, Cardinal Stritch University has made the decision to re-open campus for face-to-face academic instruction for the Fall 2020 term. The protocols and policies established are guided by our Franciscan values, and are aligned with the recommendations of the Centers for Disease and Control Prevention (CDC) and the North Shore Health Department (NSHD). It is important to note that we also have a legal obligation to follow FERPA and HIPAA regulations for all as we work to maintain a safe and healthy work, academic, and living environment for our community members.

Stritch Unstopped 2.0 was sent out via email to all students, but we understand that members of our community may have questions so this list of frequently asked questions (FAQs) has been compiled to assist with the sharing of clear and consistent answers. By no means is this a complete list of questions and as additional questions are asked every effort will be made to update the community.

STUDENT RELATED FAQs

COVID-19 Testing: Will students be required to be tested before returning to campus? Will testing be available on campus?

Students are not required to be tested for COVID-19 prior to returning to campus. If you have been exposed to someone who tested positive for COVID-19 and/or have COVID-19 symptoms you should immediately consult with your primary healthcare provider or the staff in the Student Health Clinic by calling (414) 410-4097. The Student Health Clinic has a number of COVID-19 testing kits available, that will be primarily used for residential students or students whose primary healthcare providers are out of the state of Wisconsin or the country and not readily accessible during the school year.

Guests:

Will guests be allowed on campus? If so, are there any specific protocols they will need to follow?

This year the priority is to keep members of our community safe and healthy. While some guests will be allowed on campus for business-related meetings and/or events, they must have an immediate need to be on campus and required to follow the protocols established. This does not apply to the residence halls as no guests are allowed in the halls this year.

Protocols for guests include:

a) Entering only through the south Bonaventure Hall doors by the Welcome Desk.

b) Checking in at the Welcome Desk providing personal information such as name, address, and phone number to be used for contact tracing if needed.

c) Must answer all of the health check questions in the negative, and agree to wear a face covering in all public places while on campus.

d) Guests will be required to obtain a temporary guest badge at the Welcome Desk, which must be displayed at all times while on campus.

e) After business has been conducted, guests must return their temporary badge, check-out at the Welcome Desk and exit through Bonaventure Hall doors.

Guests entering only in the CFA building will be required to follow similar protocols at the CFA Guest Services Desk.

Masks/Face Coverings: How long must we wear masks on campus? Will we be able to use face shields? I have a health issue that prevents me from using a mask, can I get approved not to wear one? What happens if someone refuses or does not comply with wearing a face covering in public areas on campus? Will wearing face covering negatively impact the academic experience of our hearing-impaired students?

Every member of the University community will be issued a Stritch face mask and will be required to wear a face covering.
to help stop the spread of COVID-19. Students are required to wear face coverings during class, in the hallways, and in the residence halls with the exception of a student’s assigned room. Students are required to follow the established policies, including those regarding face coverings, or run the risk of being reported to the Dean of Students for conduct violations and disciplinary action.

When hosting presentations in the classroom or in front of a group of people, employees will use face shields that will be provided by the University. Once the class/lecture/presentation is completed, the face shield must be removed and replaced with face masks. Faculty and staff can request a face shield for students required to do presentations when necessary.

If you have a medical condition that prevents you from wearing a face mask, you will need to apply for temporary accommodations with the University’s Student Accessibility Services Coordinator. As part of the application, students will need to provide medical documentation. Once the completed application is received and reviewed, students will be notified of the status of their request along with instructions on acceptable face covering while on campus in public places.

**Symptoms and/or Positive COVID-19 Results:** What guidance should I follow if I have COVID-19 symptoms? What steps do I need to take if I test positive? When do I self-quarantine?

To help prevent the spread of COVID-19 and reduce the risk of exposure, all students are expected to regularly monitor their personal health status and conduct a daily self-health assessment. This includes the following steps and asking the following questions:

- **Have you experienced any of the following symptoms in the past 48 hours:**
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea

- **Within the past 14 days**, have you been in close physical contact (6 feet or closer for at least 15 minutes) with a person who is known to have laboratory-confirmed COVID-19 or with anyone who has any symptoms consistent with COVID-19?

- **Within the past 14 days**, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection? This includes if you are waiting on the results of a COVID-19 test that was recommended by a medical professional.

If a student answered yes to any of the self-health assessment questions, they must contact their primary healthcare provider or the Student Health Clinic for guidance on next steps. In addition, per standard protocol, students must inform their faculty that they may not be able to physically attend class.

**Close Contact Exposure to COVID-19:** What guidance should I follow if I find out that I was exposed to someone who tested positive for COVID-19?

Cardinal Stritch University requires that students who have experienced a CLOSE CONTACT EXPOSURE to self-quarantine and self-monitor for 14 days after the exposure. The State of Wisconsin Department of Health Services and the North Shore Health Department defines close contact exposure as spending time with a person who has COVID-19 with or without symptoms.

Specifically, close contact exposure is defined as any of the following:

- Having direct physical contact with a person (e.g. hugs, handshakes, kissing, etc.)
- Being within 6 feet of the person for more than 15 minutes
• Having had contact with the person’s respiratory secretions (e.g. coughed/sneezed on, contact with dirty tissues and not wearing gloves, sharing food, drinking glasses, towels or other personal items)
• Staying overnight for at least one night in a household with the person.

Based on these recommendations, all Cardinal Stritch University community members are required, while on campus, to practicing proper social distancing (6 feet or greater), wear masks, practice proper handwashing and respiratory etiquette, refrain from shaking hands or having close physical contact with other individuals, and refrain from sharing food or other personal items. Students should practice proper cleaning protocols of classroom work areas before the start of classes and in computer labs and other work spaces.

If a student needs to report a Close Contact Exposure based on the guidelines listed above, they should contact the Student Health Clinic staff and the Dean of Students to determine the procedures for self-monitoring and self-quarantining needed to take place. Failure to follow written policies and guidelines may result in disciplinary action.

Students who test positive for COVID-19 should continue to seek medical attention and update the Student Health Clinic. Once notified, the Student Health Clinic staff will be work directly with the Dean of Students to ensure they obtain the proper clearance before being allowed to return to campus. The Student Health Clinic staff will inquire about any interactions the student has had with other members of the Stritch community so that contact tracing protocols and notifications can be made. At all times HIPAA regulations of confidentiality will be followed. Information that is collected will then be communicated to the Dean of Students. Lastly, the Student Health Clinic will notify the North Shore Health Department for further guidance and contact tracing protocols.

Per the CDC’s recommended criteria for returning to campus, students must have three (3) days with no fever without medication, symptoms have improved, and at least 10 days have passed since symptoms first appeared. While it may not always be possible, faculty may allow recovering students to attend classes virtually.

If a student attending a face-to-face course, or an event on campus, tests positive for the coronavirus contact tracing will be facilitated by the North Shore Health Department. All those who were in contact with the student during a defined period of time will be officially notified and should follow the directives of the North Shore Health Department. This includes but is not limited to having to self-quarantine for a number of days or getting tested. For this reason, it is vital that faculty take attendance in class, labs, programs/events held and keep that information handy should it become necessary to use.

Students will need to conduct daily self-health checks and should they have any symptoms need to immediately contact their primary healthcare provider or the Student Health Clinic to get professional guidance on next steps. As usual, students will be responsible for letting their faculty know if they should have to miss class due to illness or suspected illness.

Students will also work closely with the Dean of Students to ensure that proper steps are taken to inform faculty should the student be required to miss face-to-face instruction for an extended period of time. The Dean of Students will not only work to confirm this requirement, but will also assist the student(s) in obtaining needed clearance to return to face-to-face instruction. At all times HIPAA regulations of confidentiality will be followed.

**Classroom Set-Up, Cleaning & Protocols:** How will face-to-face classrooms be set up and will there be a capacity per room? Will rooms be cleaned between classes? Who is responsible for the daily sanitizing of classrooms, including studios and labs in the CFA?
This summer an inventory of classrooms, including size and capacity, was conducted and room assignments are being established to account for social distancing. Classroom capacities will be posted in each of the rooms as a reminder to those who intend to use the room for any reason.

Cleaning supplies will be available in all classrooms to be used in between classes. Faculty and students are expected to use the cleaning supplies before the start of class to ensure that their workspace is clean. While these supplies will be refilled regularly, if a room is missing any supplies, faculty will be responsible for immediately letting the Assistant to the Dean of their respective college know so that items can be replenished. Nightly disinfection of rooms will be handled by the Total Cleaning Solutions staff before rooms are locked for the night.
No food will be allowed in the classrooms in order to prevent students from taking off their masks for any extended period of time. This will also reduce the amount of waste in the rooms while disinfecting takes place.

**Health/Disability Accommodations:** What if a student has a health condition or impairment?

Students who wish to request accommodations should work with the Student Accessibility Services Coordinator to provide required documentation to apply for accommodations as needed and as available.

**Classroom Attendance/Syllabi Adjustments:** Will there be added language in class syllabi with regards to masks in class, and attendance policies? If a student needs to quarantine before the start classes, how will faculty know that the student cannot attend their face-to-face classes? What does a student need to do to get approval to begin classes virtually due to quarantine or other travel issues?

The attendance policy (below) was sent via email from Acting President Dan Scholz on July 17 and will be added to all Fall 2020 syllabi. This is strictly regarding attendance, not class participation, which varies for each course/instructor.

![Attendance Policy for Main Campus - Fall 2020](image)

Any student who has traveled from outside of the U.S. is required to complete a 14-day quarantine period prior to entering the classroom. Due to some travel restrictions, we anticipate that some students will be unable to attend classes the first few weeks of classes but should still be attending virtually. It will be the responsibility of the student to inform their faculty of their status in the class and this will be verified by the Dean of Students Office and the Office of International Education.

Some students who are unable to arrive in the U.S. to begin classes due to unforeseen travel restrictions will have until September 15th to report to the University in person, or will be dropped from all classes. This information will be communicated to faculty as soon as the information is verified by the Office of International Education.

Students who have symptoms or believe they have been exposed to COVID-19 must follow up with their primary healthcare provider or the Student Health Services for further care and direction. The Dean of Students Office will need to have been notified by email as soon as possible at deanofstudents@stritch.edu in order to assist with the facilitation of COVID-19 protocols. Students will need to be cleared to return to campus but may complete their work virtually while waiting for clearance. Students who do not follow these steps will not be considered excused from academic requirements.

**Office Hours/Visits:** How will faculty office hours be managed? How will office visits be handled so that social distancing can be practiced?

Faculty will host their office hours virtually to allow for maximum flexibility and practice social distancing guidelines. If a face-to-face meeting is required, arrangements will be made to secure a larger meeting room to allow for space to spread out. This will also be the protocol for students wanting to meet individually with staff members.

**Can I get credit for an internship if it’s completed online/virtually?**

Yes! Students may get credit for remote (online/virtual), in-person, and hybrid internships that have been approved by their academic department. Students should work with their site supervisors and internship professor to establish protocols for: setting up the internship experience; establishing learning goals; outlining internship project expectations and communication plans with site supervisor; tracking internship experiences and hours; and completing course assignments, evaluations, and forms needed for academic credit.
How will the library be used for students wanting to study between class times? Also, how often will areas in the library be cleaned and will we know if it’s clean?

Library hours will be limited to reduce larger group gatherings this term, but students can still use the library for studying in between classes. Any books or resources touched should be placed at the end of the row and not immediately returned to the shelf. Seating will be spaced out to accommodate social distancing and there will be limited access to computers. Office supplies used such as scissors, tape, and stapler will be available only at the circulation desk. Social distancing, face coverings, and the use of disinfectants to clean spaces before use will be required. Cleaning supplies will be made available.

What will the Union food services look like? Will Ms. Cathy and Bobby still be working? Will social distancing be enforced when sitting in the Union and other common areas?

The Union will still be open for food services and students will be expected to follow the new social distancing guidelines when placing food orders and picking up their food. We expect to still have Ms. Cathy and Bobby working once classes begin (we miss them too!). While we will not be “policing” social distancing, we will remind students that for the safety of all of our community members, you need to respect the safety guidelines set forth.

August 11, 2020